

First Presbyterian Church
P.O.Box 1 1600 Winchester Avenue
Ashland, Kentucky. 41101

Send resume to: Jan Holbrook Janet.Holbrook@Dinsmore.com 606-316-0346	Church website: www.fpcaky.org Facebook: https://www.facebook.com/First-Presbyterian-Church-of-AshlandKY-125887834874099
Accountable to: First Presbyterian Church Session and Personnel Committee	
Supported by: First Presbyterian Church support staff and congregation	Member of: PC-USA Transylvania Presbytery Lexington, KY
Position Summary Are you being prepared for First Presbyterian Church, the <i>Heart of Ashland</i>? The Stated Supply Pastor/Head of Staff will provide pastoral service and staff management on a basis negotiable between the Stated Supply Pastor and the Session, typically not to exceed 30 hours per week. We are seeking a compassionate, spiritual individual who is energetic, and able to continue building on an existing strong foundation of faithful servants. The Stated Supply Pastor will provide continuity in the pulpit with hope and spiritual maturity and will develop meaningful relationships with members. We are looking for Biblically-based sermons that are inspirational, thought provoking, and relatable to everyday life. Compensation to be agreed upon with Session depending upon hours and experience	

SPIRITUAL GUIDANCE

- Lead worship and preach the Sunday service and other special services as necessary and assist in filling the pulpit during absences as needed
- Serve as the head of staff, supervising and supporting church staff
- Provide spiritual care to all members and attendees through regular visitation as requested
- Provide spiritual guidance and care with hospital and nursing care facilities
- Lead regular Bible studies
- Attend meetings as necessary and requested
- Conduct funerals, weddings, and other special services
- Administration of the sacraments, baptisms, and moderating Session meetings as training permits
- Observe office hours as established in cooperation with the Session
- Provide leadership with articles and/or updated information through newsletters and social media
- Participate in the Ashland Area Ministerial Association monthly meetings and special community services as time allows
- Lead new member classes

SKILLS AND COMPETENCIES

- Spiritual maturity and excellent worship leadership
- Ability to work effectively with others
- Fiscal and human resource management experience
- Excellent oral and written communication skills
- Team building and active listening skills
- Servant leader exhibiting cooperation, networking, collaboration, and self-initiative skills
- Willingness to attend and represent the church at regional and state Presbytery meetings
- Willingness to participate in Presbyterian-based theological workshops/trainings as needed

Computer Equipment and Software Experience

- Proficient in Microsoft Office suite products
- Knowledge of and/or experience in providing online worship services (use of Zoom or other programs)
- Knowledge and/or experience with church database programs (First Presbyterian uses REALM)